



مختلف تدریسی آسامیوں کے لیے
کیریئر کے مواقع

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تدریسی آسامیاں

نمبر	نمبر	نمبر	نمبر
01-	پروفیسر (BPS-21) - زیادہ سے زیادہ عمر 55 سال (i) سول جیجرنگ	03-	اسسٹنٹ پروفیسر (BPS-19) - زیادہ سے زیادہ عمر 45 سال (i) سول ایگزیکیوٹو (ii) آرکائیو ایڈمنسٹریٹو (iii) فیشن ڈیزائن (iv) پاکستان سٹریٹ
02-	ایگزیکیوٹو پروفیسر (BPS-20) - زیادہ سے زیادہ عمر 45 سال (i) سول ایگزیکیوٹو (ii) سول جیجرنگ (iii) آرکائیو ایڈمنسٹریٹو (iv) فیشن ڈیزائن (v) پاکستان سٹریٹ	04-	ایگزیکیوٹو پروفیسر (BPS-18) - زیادہ سے زیادہ عمر 40 سال (i) سول ایگزیکیوٹو (ii) سول جیجرنگ (iii) آرکائیو ایڈمنسٹریٹو (iv) فیشن ڈیزائن (v) پاکستان سٹریٹ

پدایات:

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(ڈائریکٹر پیوہن ریسورسز)

اروڙيونو رستي آف آرٽ آرڪيٽيڪچر، ڏيڙائن اينڊ ٻيهر ٿيڻ سندن
آرسي ڏٺليو، روپڙي پاڻي پاس، سڪهر، سندن 65400

فون نمبر: +92071-9311303 ویب سائٹ: recruitment@aror.edu.pk



JOB PORTAL BY
INFORMATION DEPARTMENT

		• Stay current with emerging trends and best practices in quality assurance and software testing. • Identify and report bugs, errors, and system inefficiencies. • Maintain QA documentation, test scripts, and testing reports • Ensure compliance with banking regulations and security standards. • Perform regression, functional, and user acceptance testing (UAT).
1	Position/Job Title	IS Audit Officer (OG-I)
	Reporting to:	PMO Head / Divisional Head Audit
	Academic/Professional Qualification	• Bachelor's degree in Computer Science, Information Systems, or related field. • Certified Information Systems Auditor (CISA) certification is required. • Additional certifications such as Certified Information Security Manager (CISM) or Certified Ethical Hacker (CEH) are advantageous. • Strong understanding of IT governance frameworks (e.g., COBIT, NIST, ISO 27001).
	Experience	• Minimum 03 years' experience in information systems auditing, IT security, or related field. • Demonstrated experience in planning and executing information systems audits in accordance with industry standards and regulatory requirements. • Strong understanding of information security principles, standards, and frameworks (e.g., NIST 27001, NIST Cybersecurity Framework). • Experience in conducting technical testing and analysis of IT systems and applications including vulnerability assessments and penetration testing.
	Other Skills, Expertise / Knowledge required	• Excellent analytical and problem-solving skills. • Strong communication and interpersonal skills. • Proficiency in using audit tools and software, such as vulnerability scanners, penetration testing tools, and audit management systems. • Ability to work independently and collaboratively in a dynamic environment. • Knowledge of audit methodologies and techniques, including risk assessment, control testing and evidence collection.
	Outline of main duties / responsibilities	• Plan and execute information systems audits to assess compliance with policies, regulations, and industry standards. • Conduct risk assessments to identify potential threats and vulnerabilities in information systems and infrastructure. • Evaluate the design and effectiveness of information systems controls, including logical access controls, change management processes, and data security measures. • Review and assess compliance with applicable laws, regulations, and industry standards such as GDPR, ISO 27001, and NIST. • Perform technical testing and analysis of IT systems and applications, including vulnerability assessments, penetration testing, and security configuration reviews. • Document audit findings, including identified risks, control deficiencies, and recommendations for remediation. • Communicate audit results and recommendations to management and stakeholders, including written reports and presentations. • Collaborate with IT teams to develop and implement corrective action plans to address identified deficiencies and improve controls. • Monitor the implementation of remediation efforts and verify that corrective actions are effective in mitigating risks. • Review and assess IT policies, processes, and internal controls. • Provide recommendations to strengthen IT security and mitigate risks.
1	Position/Job Title	Training Officer (OG-V/OG-II)
	Reporting to:	PMO Head / Divisional Head IT
	Academic/Professional Qualification	• Bachelor's degree in Computer Science, HRM or related field. • Certifications in relevant field will be advantageous for the candidates. (e.g., CPD, ATD)
	Experience	• Minimum 2-3 years' experience in relevant field. • Experience in designing and conducting training needs analysis / imparting IT related training or MIS reporting etc. will be preferred. • Strong understanding of concept "train the trainers"
	Other Skills, Expertise / Knowledge required	• Conducting TNA (Training Needs Analysis) skills • Strong communication and interpersonal skills. • Proficiency in organizing trainings using e-learning tools and software. • Knowledge and ability to manage training needs of cross functional and projects' team members.
	Outline of main duties / responsibilities	• Planning and identifying training needs programs required to be conducted for business users and team members. • Arrange/manage/conduct programs on the concept of train the trainers. • Leading programs to assist employees with transitions due to technological change/acquisitions and mergers • Communicating with management, trainers and team members to ensure that all needs are met • Setting up and conducting orientation programs on new IT projects for senior management. • Arranging on-the-job trainings for new hires • Resolving any specific problems and tailoring training programs as necessary. • Arrange and ensure training supplies/materials for each training sessions. • Keeping records of all training/orientation sessions conducted • Assess training needs and create customized learning materials. • Ensure compliance with regulatory training requirements.

ضَرْوَرَت



سکھر میونسپل کارپوریشن

اسامیاں خالی ہیں

سکھر میونسپل کارپوریشن، شیڈول ہابجہ سکھر میونسپل کارپوریشن کا قیام کے مطابق مندرجہ ذیل اسامیوں کے مقابلہ موزوں اہل امیدواروں سے درخواستیں وصول ہو کر رہی ہیں۔

نمبر نمونہ	اسی کا نام	BPS	تعداد ایسائی کا تعداد	معلومات	نمبر (پری)	روز، رات یا دیگر	PRC	نمبر و اجازت
01	دھوکھن	03	09	خالی ہوا، اسپیڈ میٹر پر چڑھتی	18-28	لوکل میٹا پر	اسکریننگ نمٹ	
02	موتڑ پ بٹر	04	65	ٹیمپرو ہوا سے کم از کم 2nd درجے میں ٹیمپرو سے متعلق شہر میں چلایا جاؤ شاتر کو اس حال - ٹیمپرو پہ بے کرنے کا تجربہ چڑھتی ہوگا	18-28	لوکل میٹا پر	اسکریننگ نمٹ	

درخواست جمع کرانے کے لیے آخری تاریخ ایشیا تہار ہذا کی اشاعت سے 15 دن ہے

درخواست دینے کا طریقہ:

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منیجر آپریشنز (SMC)

آفس نمبر 01، سینٹرل ایئر فورسز، بحریہ، فز-6، اسلام آباد، رابطہ نمبر 051-111-687-222

Website: www.ots.org.pk Email: info@ots.org.pk

01	Position/Job Title	MIS Reporting Analyst / Officer (OG-I/OG-II)
Reporting to:		PMO Head / Divisional Head IT
Academic/Professional Qualification		• Bachelor's degree in Computer Science, Information Systems, or related field. • Proficiency in data analysis tools such as SQL, Excel, Power BI, or Tableau. • Knowledge of banking systems and reporting standards
Experience:		• Minimum 03 years' experience in relevant field. • Experience with strong understanding of MIS reporting, designing views /dashboard for management.
Other Skills, Expertise / Knowledge required		• Well conversant with need of MIS reporting, designing views/dashboard as DSS for the management. • Strong communication and interpersonal skills. • Knowledge with understanding of the system and technology to ensure reports development as per business requirement. • Proficiency in analysis of business information and suggest correctly required reports for management at the right time and place.
Outline of main duties / responsibilities		• Analyze business information and help business to develop required reports, views and dashboard for the management. • Ensure all reports are developed and available in the system as identified and required to the business/operations and other users. • Test and confirm all reports are properly generated through system. • Maintain MIS documentation and complete record of MIS reports development. • Provide recommendations to update current MIS to improve reporting efficiency and consistency. • Perform data analysis for generating reports on periodic basis. • Extract, clean, and analyze banking data for trends and insights • Develop MIS system for customer facilitation and internal communication. • Provide strong reporting and analytical information support to management team. • Suggest both periodic and ad hoc reports as needed. • Participate in cross-functional meetings to resolve recurring customer issues. • Ensure timely and accurate reporting to regulatory bodies and senior management. • Collaborate with IT and business teams to enhance data integrity and reporting standards.
01	Position/Job Title	Project Support Officers (OG-II)
Reporting to:		PMO Head / Divisional Head IT
Academic/Professional Qualification		Minimum Bachelor degree holder in IT/related discipline from HEC recognized university. Certification in project management (e.g., PMP, PRINCE2) is an advantage Strong organizational and coordination skills.
Experience:		Minimum 2 years' experience in project management supporting role. (Project coordination, banking operations, or IT projects) Familiarity with banking processes, regulatory requirements, and project lifecycles. Experience in supporting project managers, tracking deliverables, and reporting
Other Skills		• Good knowledge of Technology usage • Well-acquainted with MS Office, PowerPoint and PM tools • Good verbal/ written communication • Skills to develop presentations on project status using project management software and maintain record for better project administration. • Well versed with organizing review meetings, taking minutes and maintain implementation status of matters arising of the meetings.
Outline of main duties / responsibilities		• Set up and maintain project files. • Keep record of payments and ensure that are timely made to the vendors as per milestone achieved. • Assist PMO Head in his day-to-day activities. • Assist in the organizing project and cluster meetings, ensure all logistic support, take minutes and ensure appropriate follow up action where requested. • Establish document control procedures and maintain project registers • Develop and update presentations on project status. • Collect data and forecasts • Assist with compilation of reports • Administer project implementation plan, watch missed delivery of milestones and update plans. • Assist in service and teams' performance Reviews • Coordinate with teams to ensure project timelines and deliverables are met. • Support risk assessment and change management activities. • Support system upgrades, digital banking initiatives, and process improvements.
Age		For Permanent Induction Maximum upto 42 years on the closing date of advertisement For Contractual Induction Maximum upto 57 years on the closing date of advertisement.
Send your CV within 15 days of publication of this advertisement to careers@mh9.biz mentioning the position applied for. Only shortlisted candidates will be contacted. We are an equal opportunity employer		
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CAREER OPPORTUNITIES	
Our client, a prestigious bank with a growing network, is looking energetic, dynamic and dedicated resources having relevant experience and are willing to work in Project Management Office, Information Technology Division of a Bank for execution and implementation of Core Banking Solution and Digital Channels project. The following skills and other criteria are required for the positions. All positions are based at Head Office of the Bank in Muzaffarabad AK	
01	Position/Job Title
PMO Head (VP/SVP)	
Reporting to	
Divisional Head IT / Projects Sponsoring Committee	
Academic/Professional Qualification	
Minimum Bachelor degree holder in IT/related discipline from HEC recognized university. Degree in Project Management and / Professional certifications (PMP) or PRINCE2 certification in addition to the graduation will be preferred.	
Experience	
Overall, 10 years' experience of managing projects and teams including minimum 5 years' experience of Core Banking implementation management covering Managing team of 10-15 resources	
Financial & deposit products	
Retail banking and banking operations	
Integration and interfacing with allied solution	
Alternate delivery channels (ADCs) such as ATM, mobile banking, internet banking, Card Management systems.	
Working experience of multiple and complex IT related projects. Experience:	
Other Skills, Expertise / Knowledge required	
Strong leadership skills and Problem-solving mindset to handle routine project challenges;	
Comprehensive knowledge of banking/ banking applications and Core Banking suits.	
Understanding of e-Channels including but not limited to ATMs, Mobile application and internet banking.	
Excellent verbal and written communication and presentation with technical and non-technical audience of various levels in the organization.	
Excellent analytical, decision making, problem solving, teams, conflict resolution and time management skills	
Standard project management methodologies and best practices for delivery of projects, well versed with waterfall/agile project methodologies	
Develop consolidated end-to-end project plans for complex deliveries	
Ability to use Project management tools/systems for managing projects such as Microsoft Office, MS Project and other related project management tools	
Outline of main duties/ responsibilities	
Provide project management services and overseeing the selected IT projects.	
Ensure proper initiation of Core Banking Solution project and its successful closure through close coordination with vendors' project implementation teams and BAJK internal stakeholders.	
Mentor, train, and guide the organization's project teams as they learn and then adopt project management best practices in their projects.	
Provide a variety of regular updates ranging from weekly status of enterprise projects to an annual report on the organization's progress at institutionalizing project management Plan & track the deliverables throughout project lifecycle.	
Set the standard, provide tools (e.g. tool, templates) and then be the resident advocate and model for good project management practices.	
Keep Business Transformation Team (if exists), ITD, BAJK's management team, BoD, and project management community informed as well as SBP if requires so.	
Serve as BAJK's authority on IT project management practices. Integrate project management within enterprise & improve integration of projects within the business and operations groups/divisions.	
Ensure comprehensive project documentation throughout project lifecycle.	
Manage and communicate the project risks & issues proactively to achieve project goals.	
Report project's progress/status in timely & effective manner to the management.	
Analyze gaps and planning improvements in PMO processes, SOPs, systems, workflows, documentation, manuals, guidelines, practices for adding value to the business from different dimensions.	
01	Position/Job Title
Database Administrator OG-I/AVP	
Reporting to	
Divisional Head IT	
Academic/Professional Qualification	
Minimum Bachelor degree holder in IT/related discipline / Engineering from HEC recognized university	
Experience	
Minimum 5 years' experience in IT/banking with 3 years' experience in relevant field. Experience in handling complex database recovery scenarios, troubleshooting various installation and patching issues. Experience in Oracle engineered systems like Exadata and database migration from legacy to a higher version. Experience in any one Cloud technologies.	
Other Skills	
Extensive knowledge and solid troubleshooting experience in the following areas: RAC, ASM, Exadata, Performance tuning, Data Guard (Physical/Logical and active data guard), DG Broker, latest version of Oracle RDBMS.	
Must have clear concept of databases	
Hands on experience for working on Oracle database (RDBMS) environment such as Toad, SQL developer.	
Strong knowledge of backups, restores, recovery models, clustering and Replication.	
Should be competent enough to make an effective roadmap to databases for Bank's products.	
Ability to detect and troubleshoot database issues, CPU, memory, I/O, disk space and other resource contention related to Database performance in I/O processes).	
Understand coding and service management (to some degree) and Database object table, procedure, function etc.	
Good verbal/written communication	
Inter-personal and team working skills	
Main responsibilities:	
Provide strategic direction and leadership for the organization's database platforms, aligning database strategies with overall business objectives and IT goals.	
Key duties will include the analysis of the existing databases of Core Banking Software and come up with solutions for Database designing, re-designing, deployment and optimization as per the best practices.	
Performing standard database maintenance and administration tasks. Oversee the administration of all database platforms, ensuring their efficient operation, security, availability, and performance. (Relational Model in DBMS)	
Review all security standards employed on the databases and implement improvements accordingly such as develop and enforce database security policies, implement access controls, encryption, and auditing mechanisms to protect data integrity and ensure compliance with regulatory requirements.	
Monitor database performance metrics, analyze trends, identify areas for improvement, and implement performance tuning strategies to enhance database efficiency and responsiveness.	
Troubleshooting and resolving database integrity, performance, blocking and deadlocking, connectivity, security issues etc.	
Performing routine configuration, installation, and reconfiguration of database and related products. (Latest patches and updates).	
Support database platforms and help define strategies for data acquisition, recovery, migration and archiving.	
Design and implement robust backup and recovery strategies to ensure data availability and minimize downtime in case of system failures or disasters.	
Forecast future capacity requirements based on business growth and application needs. Plan and implement database infrastructure upgrades and expansions as necessary.	
Manage relationships with database platform vendors, including negotiation of contracts, licensing agreements, and maintenance/support services to ensure optimal service delivery.	
Lead and manage a team of database administrators and engineers. Provide mentorship, guidance, and professional development opportunities to enhance team performance and skills.	
Willingness to work in shifts and on weekends and holidays.	
01	Position/Job Title
Systems Administrator (OG-I/AVP)	
Reporting to	
Divisional Head IT	
Academic/Professional Qualification	
Minimum Bachelor degree holder in IT/related discipline / Engineering from HEC recognized university. Preferable certification MCSA (Microsoft Certified System Administration) Proficiency with Windows server and Linux operating systems.	
Experience:	
Minimum 5 years' experience in IT / banking with 3 years' experience in relevant field	
Other Skills	
Conversant with databases, networks (LAN, WAN) and patch management.	
Knowledge of system security (e.g., intrusion detection systems) and data backup/recovery	
Familiarity with various operating systems and platforms	
Problem-solving aptitude	
Understanding with cloud computing	
Comprehensive knowledge of banking/banking applications	
Good verbal/written communication	
Inter-personal and team working skills	
Understanding of Web Servers: Familiarity with hosting servers SSL/TLS Certificates	
Professional certifications (e.g., Red Hat Certified Engineer (RHCE)) are often preferred.	
Main Responsibilities:	
Install and configure software and hardware.	
Manage network servers and technology tools.	
Set up accounts and workstations.	
Monitor performance health, security and maintain systems and servers according to requirements.	
Troubleshoot issues and outages.	
Ensure security through access controls, backups, VPNs and firewalls.	
Upgrade systems with new releases and models.	
Develop expertise to train staff on new technologies	
Build an internal wiki with technical documentation, manuals and IT policies.	
Value addition in developing IT related policies and implement those policies	
Ensure health of servers and systems for satisfactory performance through proper adherence to their Service Level Agreements (SLAs).	
Manage and configure virtualized environments, including VMware, Hyper-V, or similar platforms.	
Implement data retention and recovery policies to ensure data integrity and availability.	
Generate regular reports on resource usage, availability, and costs.	
Develop and test disaster recovery plans to guarantee business continuity.	
Handle Active Directory, LDAP, or similar directory services to organize users and resources.	
Maintain an inventory of all software resources, ensuring timely upgrades.	

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03	Position/Job Title
Project Coordinators / Managers for CBS, Allied Solutions and Digital Channels (OG-Is/AVPs)	
Reporting to	
PMO Head / Divisional Head IT	
Academic/Professional Qualification	
Minimum Bachelor degree holder preferably in IT/related discipline from HEC recognized university. Degree in relevant field and professional certification (PMP) will be treated as advantageous.	
Experience:	
Minimum 5 years with 3 years' experience in related field covering:	
Coordination with vendors' PMO team and bank's stakeholders	
Banking products and banking operations	
CBS execution and conversion of technology platform	
Integration and interfacing with allied solution	
Alternate delivery channels (ADCs)	
Skills and Main Responsibilities:	
Applying appropriate project management standards for successful implementation of the project.	
Planning and monitoring implementation process of the project Preparing and maintaining the project's stages/ milestones and exception plans as required.	
Managing project risks including the development of contingency plans.	
Liaison with program management if the project is part of a comprehensive program and ensure clear communication and goal alignment	
Coordinate with vendors' PMO team and bank's stakeholders to ensure meeting automation requirement of the business/operations.	
Applying agile project management technique for change control and configuration management processes	
Reporting / presenting status on project progress using high powered presentation to the management/Board/any Committee.	
Maintaining an awareness of potential interdependencies with other projects and their impact.	
Managing project administration / charter	
Monitoring the daily progress of projects	
Providing detailed updates to high-ups or other stakeholders	
Organizing reports, invoices, contracts, and other financial files of the project for easy access.	
Planning meetings and organizing project logistics.	
Ability to use Project management tools/systems for managing projects such as Microsoft Office,	
MS Project and other related project management tools	
Track project progress using task management tools and address bottlenecks efficiently.	
01	Position/Job Title
System / Network Security Officers (OG-I/OG-II)	
Reporting to	
Divisional Head IT	
Academic/Professional Qualification	
Minimum Bachelor degree holder preferably in IT/related discipline from HEC recognized university. Relevant certification, such as CCNA or OWSE, (SOC, CISSP, CISM, or CISA are a plus)	
Experience:	
Minimum 2-3 years' experience in WLAN/networks/web applications /penetration testing. (With same role)	
Strong knowledge of security frameworks and standards.	
Excellent leadership, communication, and interpersonal skills.	
Should have experience in Vulnerability Assessment and Penetration Testing (VAPT).	
Other Skills	
Conversant with databases, networks (LAN, WAN) and patch management.	
Knowledge of system security (e.g., intrusion detection systems) and data backup/recovery	
Familiarity with various operating systems and platforms	
(Latest ISO requirements and security controls) Understanding of HTTP and HTTPS, as well as their underlying implementations.	
Basic programming proficiency, sufficient to write and execute scripts from the command line.	
Familiarity with cloud and software security best practices.	
Knowledge of network and endpoint security technologies.	
Main Responsibilities:	
Will work as backup resource for network and System Administration.	
Actively look for security vulnerabilities in our application and network, reporting issues and describing possible solutions.	
Support design and maintain our security infrastructure.	
Stay up to date with security news, keeping an eye for the latest vulnerabilities and remedies emerging in the field.	
Actively liaise with the development/project team to ensure a secure architecture.	
Provide regular reports auditing our current services and latest changes, as well as our internal practices.	
Monitor our server traffic, ticketing and reporting unusual packets.	
Lead incident response, including investigation, containment, and remediation.	
Educate staff on security awareness and policies.	
Provide regular security status updates to senior management.	
01	Position/Job Title
Information Security Officer (OG-I/OG-II)	
Reporting to:	
Divisional Head Risk Management Division	
Academic/Professional Qualification:	
Minimum Bachelor degree holder preferably in IT/related discipline from HEC recognized university. Relevant certification, such as CISM / CISSP / CISA / ISO 27001 Lead Implementor or Auditor will add value.	
Experience	
Minimum 3-5 years' experience in IT / Information security field and related regulatory compliance.	
Strong knowledge of security frameworks and standards.	
Should have experience in Information security and its related regulatory compliance.	
Other Skills:	
Strong understanding of banking IT systems and cybersecurity risks	
Knowledge of SBP regulatory requirements	
Risk assessment and analytical skills	
Strong documentation and reporting abilities	
Ability to communicate effectively with management and regulators	
High integrity, independence, and professional judgment	
Main Responsibilities:	
Information Security Governance	
Risk Assessment & Management	
Regulatory Compliance & Audit Coordination	
Access Control & Privileged User Management	
Cybersecurity Operations Oversight	
Information Security Incident Management	
Vendor & Third-Party Security Risk Management	
Secure Architecture & Change Management	
Data Protection & Business Continuity	
Awareness & Capacity Building	
Reporting & Escalation	
01	Position/Job Title
Business Analysts (OG-I)	
Reporting to	
PMO Head/Divisional Head IT	
Academic/Professional Qualification	
Minimum Bachelor's degree in Computer Science, Information Technology, Business Administration, or related field.	
Additional certifications such as Certified Business Analysis Professional. (CBAP) or Project Management Professional (PMP) are advantageous	
Experience	
Minimum 03 years' experience in business analysis or a related field.	
Demonstrated experience in gathering and analyzing business requirements, translating them into technical specifications, and working with development teams.	
Demonstrated experience in analyzing business processes, identifying gaps, and recommending solutions.	
Proficiency in using gap analysis techniques and tools to assess current vs desired state.	
Other Skills, Expertise / Knowledge required	
Strong analytical and problem-solving skills.	
Excellent communication and interpersonal skills with ability to effectively communicate with stakeholders at all levels.	
Proficiency in documentation and presentation tools (such as MS Offices and PowerPoint)	
Knowledge of software development lifecycle (SDLC) processes.	
Outline of main duties/ responsibilities:	
Collaborate with business stakeholders to understand their requirements, objectives, and challenges.	
Conduct analysis of business processes, systems, and data to identify gaps and opportunities for improvement.	
Translate business requirements into technical specifications and user needs, ensuring alignment with strategic objectives.	
Work closely with development/projects' cross functional teams to ensure that solutions meet business needs and requirements.	
Facilitate communication between business stakeholders and technical teams throughout the project lifecycle.	
Develop and maintain documentation including requirements, design specifications, and user manuals.	
Continuously assess and refine business impact analysis processes and methodologies to improve effectiveness and efficiency.	
Participate in testing and validation of new systems or software solutions to ensure functionality and usability.	
Provide training and support to end-users on new systems and processes.	
Stay current with industry trends and best practices in business analysis and IT.	
01	Position/Job Title
Quality Assurance Analyst (OG-I)	
Reporting to:	
PMO Head/Divisional Head IT	
Academic/Professional Qualification	
Bachelor's degree in Computer Science, Information Technology, or related field.	
Elevant certifications such as Certified Software Quality Analyst (CSQA) or ISTQB Certified Tester are advantageous.	
Experience:	
Minimum 03 years' experience in software quality assurance or a related role. (software testing, quality assurance, or banking systems testing)	
Proven experience in developing and executing test plans, test cases, and test scripts.	
Familiarity with manual and automated testing methodologies and tools.	
Other Skills, Expertise / Knowledge required	
Strong analytical and problem-solving skills.	
Excellent communication and interpersonal skills.	
Attention to detail and accuracy.	
Ability to work both independently and collaboratively in a team environment.	
Knowledge of software development lifecycle (SDLC) processes.	
Familiarity with testing frameworks such as Selenium, JUnit, or TestNG.	
Outline of main duties / responsibilities	
Develop and execute test plans, test cases, and test scripts to validate software functionality, performance, and reliability.	
Conduct thorough manual testing of web and mobile applications, as well as backend systems.	
Utilize automated testing tools and frameworks to streamline the testing process and improve efficiency.	
Document and track software defects using bug tracking tools and work closely with development teams to ensure timely resolution.	
Collaborate with cross-functional teams to understand requirements and provide feedback on system design and functionality.	
Perform regression testing to verify bug fixes and ensure that new features do not negatively impact existing functionality.	
Analyze test results and provide regular reports on testing progress, including defect metrics, test coverage, and overall quality status.	
Participate in release planning and deployment activities to ensure that software releases meet quality standards and customer expectations.	
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روزنامہ جنگ

Appointments



ڈسٹرکٹ ایگزیکٹو ایجنسی

ایگزیکٹو ورکس ڈویژن سبڈیو

BPS-04: BPS-01 کی اسامیوں کے تحت تقرری/بھرتی

تفصیل ذیل کے مطابق فزیکل ایگزیکٹو ورکس ڈویژن سبڈیو میں BPS-04: BPS-01 کی اسامیوں کے لئے مقررہ جگہوں کے حامل اہلکاروں سے بھرتی/تقرری کے لئے درخواستیں طلب ہیں۔

نمبر	اسامی	BPS	تعداد اسامی	مقررہ حد	ڈویژن	تفصیل
1	چیکر	01	01	18-28	سبڈیو	تفصیل
2	سینئر ڈاکٹر	01	11	18-28	سبڈیو	تفصیل

شرائط و ضوابط عمومی ہدایات:

- مندرجہ ذیل قاریت میں درخواستیں دو یا سپورٹ سائز تصاویر، تصدیق شدہ نقل یا تعلیمی سرٹیفکیٹس، ڈویژنل CNIC، PRC، اور دیگر مطلوبہ دستاویزات فراہم کرنی چاہئیں۔
- تمام درخواستیں فزیکل ڈاکس یا اشتاعت سے اندرون 15 بجے پہنچانی چاہئیں۔
- بیکمیل یا تاخیر سے وصول شدہ درخواستوں پر توجہ نہیں دی جائے گی۔
- زیر ملازمت امیدواران لازماً ٹھکانہ توسط سے درخواستیں دیں۔
- سرکاری یا کسی دیگر ملازمت پر فائزین اور سبڈیو اہلکاروں کے لئے کوئی حد نہیں لگائی جائے گی۔
- نوٹیفکیشن نمبر (Karachi) (Part-II) (SGA&CD) 5-64/2011 مورخہ: 06 مارچ 2025 کے مطابق نافذ عمل سرکاری یا کسی اور ذریعہ سے حاصل کیا جائے۔
- اسامیوں کے لئے درخواستیں 1973 کے تحت جیسا کہ فراہم کردہ پانچ دنوں کی مدت کے بعد مستقل بنیاد پر ہونا چاہئیں۔
- صرف شہر سبڈیو امیدواروں کو شہر/تعلقہ/ضلع کے لئے بلایا جائے گا۔
- جیسمٹ/انٹرویو میں حاضر ہونے کے لئے TA/DA نہیں دیا جائے گا۔
- افسر یا کارکن کا حق محفوظ ہے کہ وہ جگہ پر یا بغیر اسامیوں کی تعداد میں اضافہ کی یا منسوخ کر دے۔
- بھرتی/تقرری کے ساتھ ریٹ اور خلاف بنیاد پر دی جائے گی۔
- ان اسامیوں کے لئے کوئی بھی سابقہ بھرتی کا مکمل اگر مکمل یا جزویا ہے تو اسے ذریعہ ہذا منسوخ کیا جاتا ہے۔ یہاں شہر/تعلقہ/ضلع کے لئے پہلے سے جاری کئے گئے تمام اشتہارات اور بھرتی کے تمام مراحل منسوخ کر دئے ہوں گے ان کی تجدید ہوگا۔

منسلک: ایگزیکٹو ایجنسی

ایگزیکٹو ورکس ڈویژن سبڈیو

INF-KRY 2751/2026

WORK FOR SINDH

JOB PORTAL BY INFORMATION DEPARTMENT

APPLICATION FORM

Please paste two recent passport size photos

Name of Post	
Name of Applicant	
Father's Name	
CNIC No.	
Date of Birth	
Qualification	
Experience	
District of Domicile	
Postal Address	
Cell No.	



ڈسٹرکٹ ایگزیکٹو ایجنسی

(پرائمری) سبڈیو

خالص اسامیوں

ڈسٹرکٹ ایگزیکٹو ایجنسی (پرائمری) خالص اسامیوں کے تحت تقرری/بھرتی

تفصیل ذیل کے مطابق ڈسٹرکٹ ایگزیکٹو ایجنسی (پرائمری) خالص اسامیوں کے لئے مقررہ جگہوں کے حامل اہلکاروں سے بھرتی/تقرری کے لئے درخواستیں طلب ہیں۔

نمبر	اسامی	BPS	تعداد اسامی	مقررہ حد	ڈویژن	تفصیل
1	ڈاکٹر	04	04	18-28	سبڈیو	میلنگ/تعلقہ/ضلع/تعداد/تفصیل
2	ڈاکٹر/سبڈیو	01	123	18-28	سبڈیو	تفصیل
3	سینئر ڈاکٹر	01	11	18-28	سبڈیو	تفصیل

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منسلک: ایگزیکٹو ایجنسی

ایگزیکٹو ورکس ڈویژن سبڈیو

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CAREER OPPORTUNITIES

Our client, a prestigious bank with a growing network is looking to hire dynamic and energetic individuals for the below positions. We are looking for experienced banking professionals who fit the eligibility criteria shown below. All positions are based at Head Office of the bank in Muzaffarabad AK.

01	Position/Job Title	Chief Internal Auditor (CIA) / Divisional Head, Audit and Inspection Division
Educational/Professional Qualifications	Minimum Bachelor's Degree from HEC recognized local or foreign University/Institution and: (a) Certified Internal Auditor; or (b) Certified Fraud Examiner; or (c) Certified Internal Control Auditor; or (d) Has a post graduate degree in business, finance from a university or equivalent recognized and approved by the Higher Education Commission of Pakistan and is a member of a professional body relevant to such qualification.	
Experience	- The Candidate must be a professional having at least 15 years of experience in the field of Finance with at least 5 years of aggregate Audit Experience in Banks / Financial Institution. - Possess hands on working experience in developing the Internal Audit Framework & strategy and its implementation in large organizations preferably in public sector institutions.	
Other Skills/Expertise/ Knowledge Required	- Excellent Computer Skills (MS Word/Excel, etc.) - Good presentation and analytical skills - Excellent communication skills - Good people management and interpersonal skills - Ability to manage time and workload effectively	
Job Description	- Developing an Annual Audit Plan, submitting the same to the Audit Committee for review and approval. - To implement the approved Annual Audit Plan. - Setting up an effective Audit function and updating/revising of Audit Manual in line with existing procedures and practices. - Work as Secretary to the Board's Audit Committee and arrange meetings of the Audit Committee. - Design and schedule meetings and coordinate half yearly reviews/Annual Audit with External Auditors. - Carrying out professional and technical reviews of Audit reports and presentation to Audit Committee of the Board of Directors. - Evaluation of internal policies, audit procedures and benchmark those against best management practices and reporting to the Board's Audit Committee together with recommendations. - Review of new professional standards in the Accounting and Auditing fields and contribution for requisite training programs. - Undertaking research of new Audit techniques and ensure submission to the Board's Audit Committee for awareness purposes as well as possible implementation. - To maintain a team of professional Audit staff with sufficient knowledge, skills and experience to carry out the audit of branches.	
02	Position/Job Title	Divisional Head, Information Technology Division
Educational/Professional Qualifications	- Minimum Bachelor degree holder in IT/related discipline from HEC recognized University or Foreign Equivalence. - National/International related certificates in addition to the graduation will be preferred.	
Experience	- Minimum 08 years management experience preferably in Banks / DFIs. - Minimum 10 years of experience preferably in different Banks / DFIs - Profound and proven Networking and Business Development skills. - Overall, 18 years' experience of management level including extensive experience of establishing and running IT setup in any Bank / DFI. Must have vision to assess future IT operational requirement and defining/implementing strategies to achieve goals for technological advancement in accordance with the business objectives. - Must have knowledge and experience for compliance of Enterprise Technology Governance and Risk Management regulatory framework.	
Other Skills/Expertise/ Knowledge Required	- Strong leadership skills to manage / reorganize IT setup for better IT support to Branches/Controlling Offices. - Anticipate requirements and recommend IT strategies, policies and procedures as per regulator's standard framework. - Expertise to lead/guide IT team in operational, implementing IT Applications/systems and hardware as per business needs. - Comprehensive knowledge of banking / banking applications and Core Banking suits. - Understanding of e-Channels including but not limited to ATMs, Mobile application and internet banking. - Excellent verbal and written communication and presentation with technical and non-technical audience of various levels in the organization. - Analyze business requirement, development of IT Business plans, Budget and submit to the management. - Represent IT Division in high level management meetings, IT Board and Board meetings. As well as perform duties as Secretary of IT Board Committee. - Analyze network security issues in existing IT setup and identify its potential threats. After approval of the authority, take appropriate measures for implementation of network security solution. - Knowledge of DRP development, implementation and crises management in case of any mishaps. - Standard project management methodologies and best practices for delivery of projects, well versed with waterfall / agile project methodologies.	
Job Description	- Head ITD will assume overall responsibility of Information Technology overseeing management processes, monitoring, reviewing portfolio performance and compliance with policies and regulations. - Head ITD will Analyze Bank's current technology infrastructure to align it with the business' strategic plans. - Plan IT projects in order to accomplish its goals within constraints such as time, cost and agreed quality standards. Schedule tasks, deadlines and milestones for project team & Software vendor. - Work closely with other Division/ Executives to create strategic plans for the business' future growth to ensure optimum allocation and utilization of technology resources. - Supervise & oversee all the IT projects using planning, monitoring and controlling processes. Coordinate with all resources & stakeholders; assigning responsibilities; summarizing and communicating the progress of the IT projects. - Identify the major requirements for the Core Banking Software implementation, ensure feasibility & cost evaluation, examine the activities of project by its weaknesses, strengths, opportunities & threats. - Initiating action for rectification/correction of Core Banking Software related issues and forward the same to	

Send your CV within 15 days of publication of this advertisement to careers@mnh3.biz mentioning the position applied for. Only shortlisted candidates will be contacted. We are an equal opportunity employer.

AJK.No.5D/7/2026